

## Parish of St John the Baptist and St Kentigern

### Minutes of Transitional Council meeting held on 6 November 2019

1. **Welcome and Opening Prayer:** Fr Jeremy welcomed everyone to the meeting which began with a prayer that the Holy Spirit might guide us in our judgments.
2. **Present:** Fr Jeremy, Tracey Boyle, Margot Donoghue, Maria Douglas, Marlene McCallum, Brian Murray, Rita Phillips, Margaret Thomson.
3. **Apologies:** Michael Balfour, Monique Lockhart, John Moore, Mary Strachan, Sofia Valente.
4. **Minutes of previous meeting:**  
The minutes of the previous meeting were agreed.
5. **Matters arising**
  - Marlene had not attended the Catechesis day at Gillis on 19 October as there were no further details on the FORMED website available at present. To be monitored for future information.
  - Shading for the St Kentigern's Hall lights was no longer needed as the Badminton Group had disbanded.
  - The painting of St Kentigern's sacristy to be undertaken in the week commencing 18 November.
  - Fourteen people had attended the Food Hygiene Course on Tuesday 29 October.
6. **Parish Assembly follow up**

Around 50 parishioners had attended the Assembly on 5 October and had contributed to lively and productive discussions which had resulted in a number of proposals which were then voted on. The top three priorities were identified as Youth Group, Social Diary and Community Involvement. The importance of reporting to the parish on the follow-up plans to work on the priorities was emphasised and it was agreed that a report would be available for parishioners for the weekend 9/10 November. **Action: Fr Jeremy**

  - It was agreed that each of the three priorities needed a group to take it forward. The Social Diary priority should be extended in order that a Social Group would consider the life of the parish and plan a series of events to build community. The Community Involvement group would be looking at external involvement as well as proposals for internal parish involvement and would be known as the Outreach Group
  - It was agreed that there should be follow up meetings for each of the groups and parishioners would be invited to attend the group of their choice at St John's after the 11.30 Mass on Sunday 1 December, with a view to forming a core for each group. Some parishioners had already volunteered at the Assembly to help with the priorities and it was suggested that others could be identified at Recruitment weekends in the parish. It was suggested that each group might meet monthly.
  - Other proposals and comments made at the Assembly had been noted and some might fall within the remit of the three groups. Fr Jeremy thanked all who had helped with the assembly arrangements.
7. **PPC Constitution**

The Transitional Council had come to the end of its interim period, following the coming together of the two former parishes, and a new Parish Pastoral Council would now be formed to assist the parish priest in fostering pastoral activity. Fr Jeremy circulated a draft PPC Constitution which was in accord with Canon Law and with Diocesan guidelines. This was acceptable to all.

  - A PPC is a consultative body and it was hoped that the new Council would reflect the diverse community of the parish.

- On receiving nominations, the Parish Priest appoints members for a period of three years, renewable for a further three years. The PPC Secretary is responsible for tracking the dates of PPC membership to ensure that there is a timely turnover.
- PPC members will be consulted on the appointment of office bearers.
- A decision on sub-committees or less formal groups for e.g. social, fund-raising, liturgy, fabric and hall issues could be taken at a later date.
- The new Parish Pastoral Council will be introduced to the parish.
- The question of whether or not a mission statement was necessary was raised.

## **8. Process and Timetable for nominations to PPC**

The parish to be canvassed for nominations to the PPC.

- Forms, which would clearly state that the person being nominated must have been asked if they were willing for their name to be put forward, would be available from the beginning of Advent.
- Boxes for the completed forms would be placed at the back of both churches.
- The final day for nominations would be 5 February, two weeks before the first meeting of the new PPC.
- Fr Jeremy to draw up an advert for nominations and Margot to prepare a form.

**Action: Fr Jeremy/Margot**

## **9. Any Other Business**

- Following a suggestion in Parish Assembly responses, it was decided that the time of weekday Masses in both churches should be aligned and, after discussion, it was agreed that the benefits of a 9.30am Mass outweighed those of 10.00am.
- St Kentigern's Feast Day to be celebrated as usual on the nearest Sunday, 12 January 2020, with a single morning Mass in the parish at 10.00am in St Kentigern's, followed by the Big Breakfast in the hall. There would be an evening Mass at St John's. It was hoped that there would be the usual Film Night at St Kentigern's. Bert to be consulted about this.
- There would be the usual early morning Masses at 7.00am at St John's on the Thursdays of Advent.
- There would be evening Masses with Reconciliation on the Mondays of Advent at 7.00pm: 2 and 16 December at St Kentigern's; 9 and possibly 23 December at St John's.
- Christmas Eve timings to be: St Kentigern's Carols at 5.30pm with Mass at 6pm; St John's Carols at 8pm with Mass at 8.30pm. Plans, including a screen in the hall, were in place at St Kentigern's to avoid any problems from overcrowding, if numbers attending were similar to 2017's early Christmas Eve Mass.
- Fr Jeremy to ask Cathy, Carole and Giovanna if the children might be available for Nativity scenes during the carols at St Kentigern's.
- Fr Jeremy thanked the members of the Transitional Council, which was now disbanding, for their work during the year.

**Action: Fr Jeremy**

## **10. Date of Meeting**

The first meeting of the new Parish Pastoral Council will take place on Wednesday 19 February at 7pm in St Kentigern's Parish Room.

There being no further business the meeting closed with prayer at 8.45pm.